



CHARITABLE GIVING APPLICATION

Please attach the following information on organization letterhead:

- Detailed description of the event/organization to be sponsored.
- Description of all sponsorship levels and benefits.
- **Enclose a signed copy of your organization's W-9.**

Today's Date:	Date response needed:	Event Date:	Benefiting Charity:
Organization:		Event:	
Location:		Primary Contact:	
Telephone:	Ext:	Fax:	
E-mail:		Website: www:	
Physical (Street) Address:			
Mailing address:			
Suite/Flr/Unit#:	City:	State:	Zip:
Attendees/Participants:		Daily Attendance/Total Event:	
Type of Support Requested (please select one)	Amount: \$		
	Gift Card(s): Qty Amt/ea: \$		
	Product (List here or attach request):		

ARTWORK SIGNAGE REQUESTED (check/fill out all that apply - attach details for additional needs)

<p>Ad – Date needed:</p> <p>*minimum of 3 weeks from due date required for processing</p> <p>Width: Height:</p> <p>(Select one): Blk&White <u>or</u> Color</p> <p>Electronic file e-mail to:</p> <p>(Select one) Electronic file format:</p> <p>Eps. Pdf. Jpeg. Other:</p>	<p>Logo – Date needed:</p> <p>*minimum of 2 weeks from due date required for processing</p> <p>Width: Height:</p> <p>(Select one): Blk&White <u>or</u> Color</p> <p>Electronic file e-mail to:</p> <p>(Select one) Electronic file format:</p> <p>Eps. Pdf. Jpeg. Other:</p>
<p>Banner – Date needed:</p> <p>*minimum of 3 weeks from due date required for processing</p> <p>Qty: Size:</p>	<p>Table Sign – Date needed:</p> <p>*minimum of 2 weeks from due date required for processing</p> <p>Qty:</p>
<p><i>Official Use Only</i></p>	
<p>Date received:</p>	
<p>Request approved for: Sponsorship / Donation: Gift Card: Qty \$/Ea</p>	
<p>Manager's Authorization:</p>	<p>Signature:</p>

If you wish to throw a fundraising event at Bayside Bowl, please contact Charlie Mitchell directly at: 207-791-BOWL (2695) or bowlportland@gmail.com.

Submit all request via email or snail mail to:
 Charlie Mitchell
 Bayside Bowl
 58 Alder Street
 Portland, ME 04101